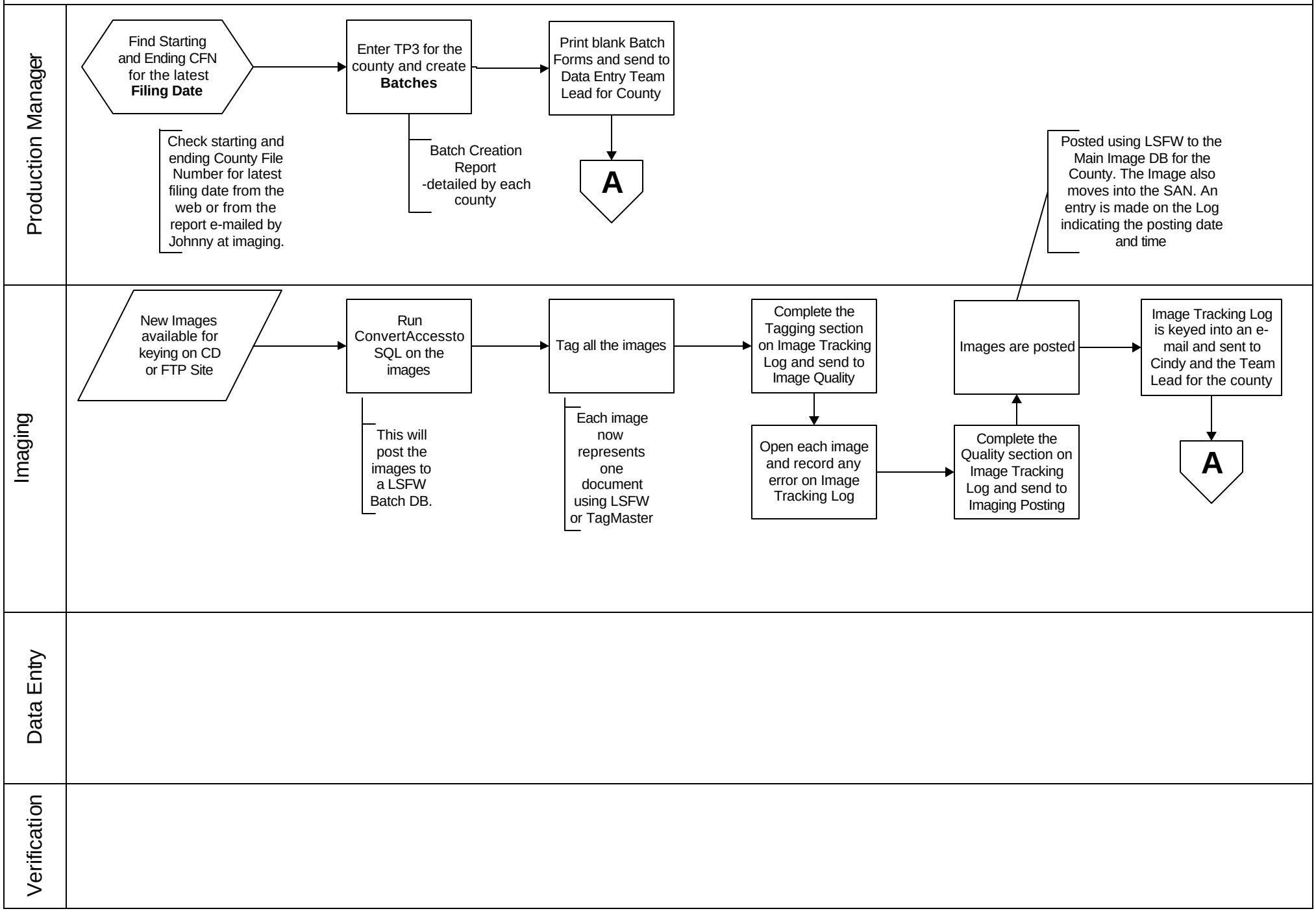
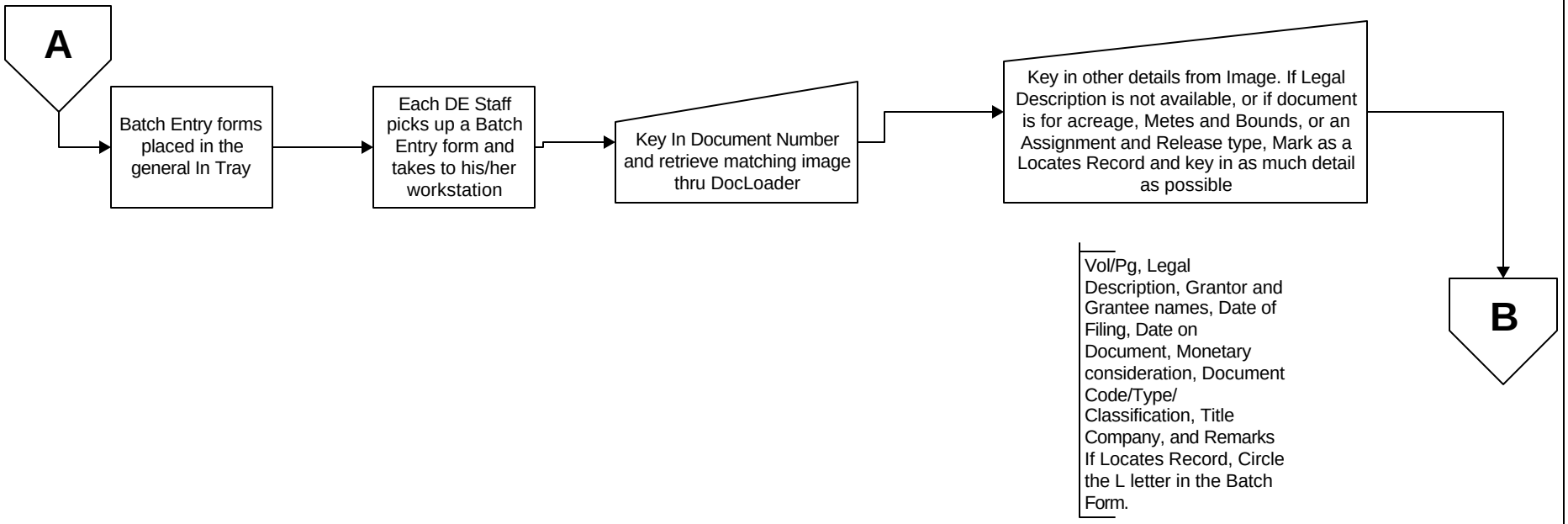
Landata Data Resource Production: Normal Workflow for each County



Landata Data Resource Production: Normal Workflow for each County

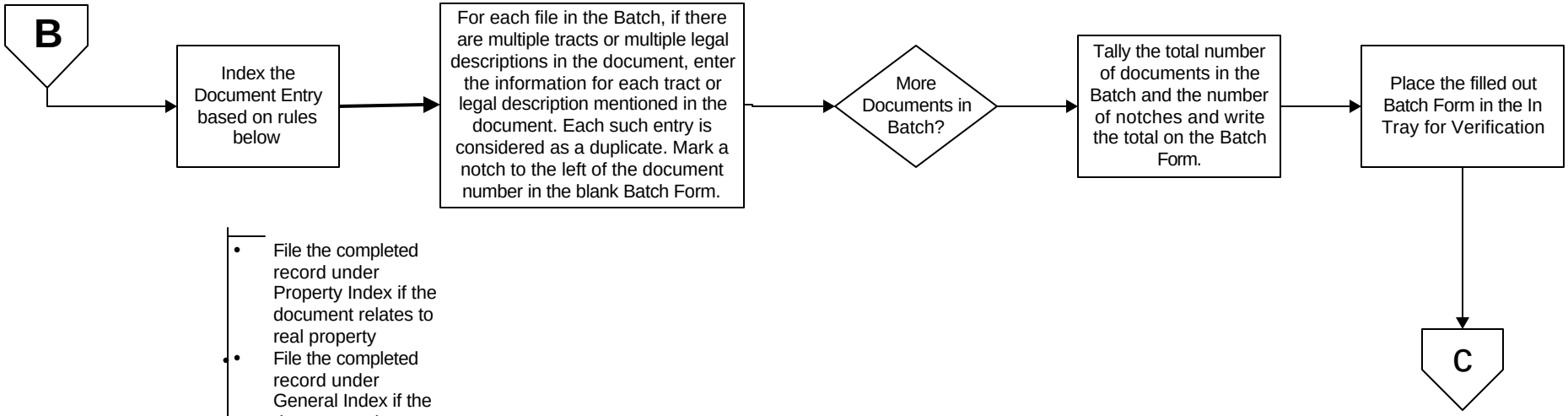
Production Manager	
Imaging	
Data Entry	
Verification	

Landata Data Resource Production: Normal Workflow for each County

Production Manager

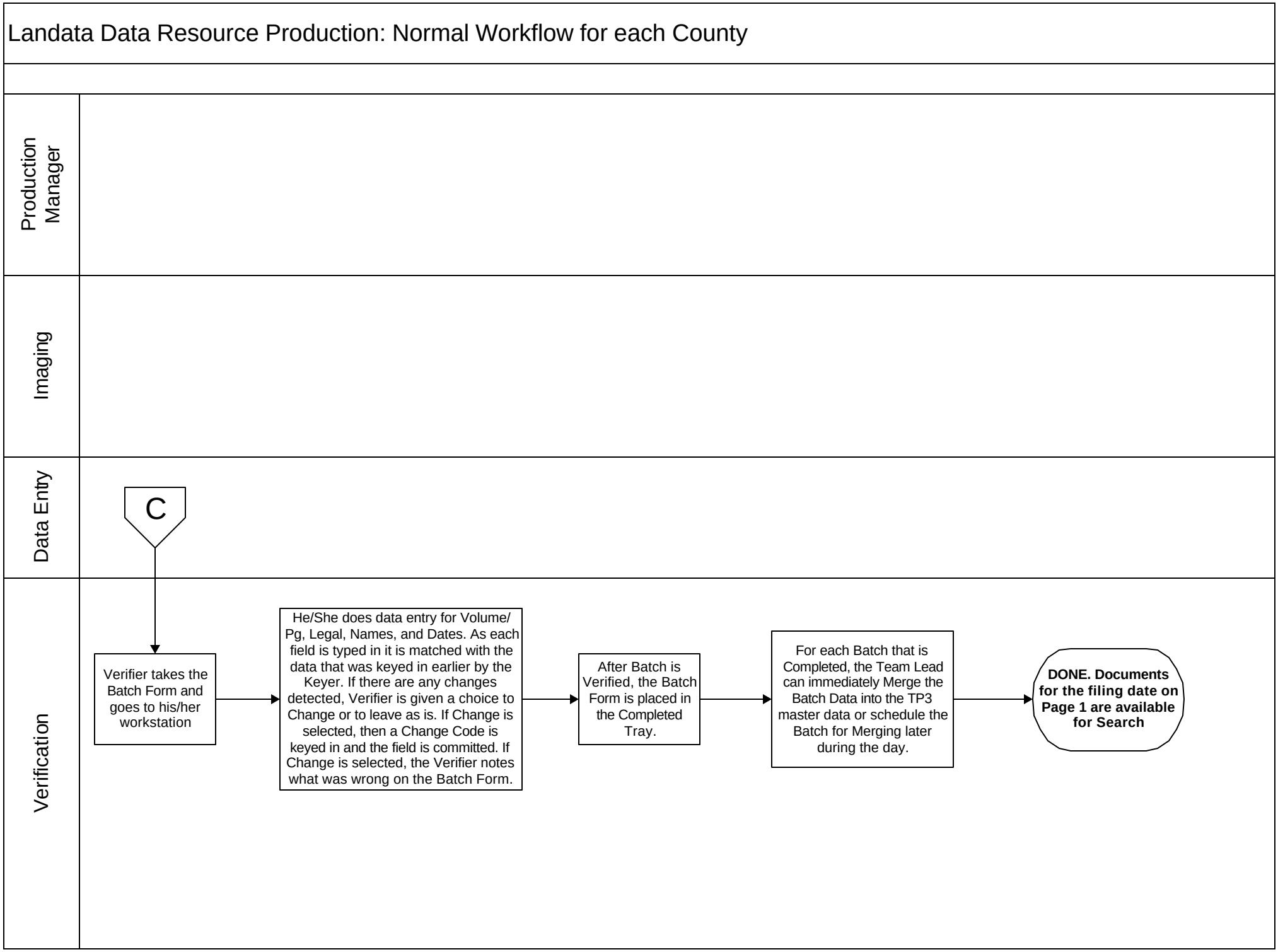
Imaging

Data Entry

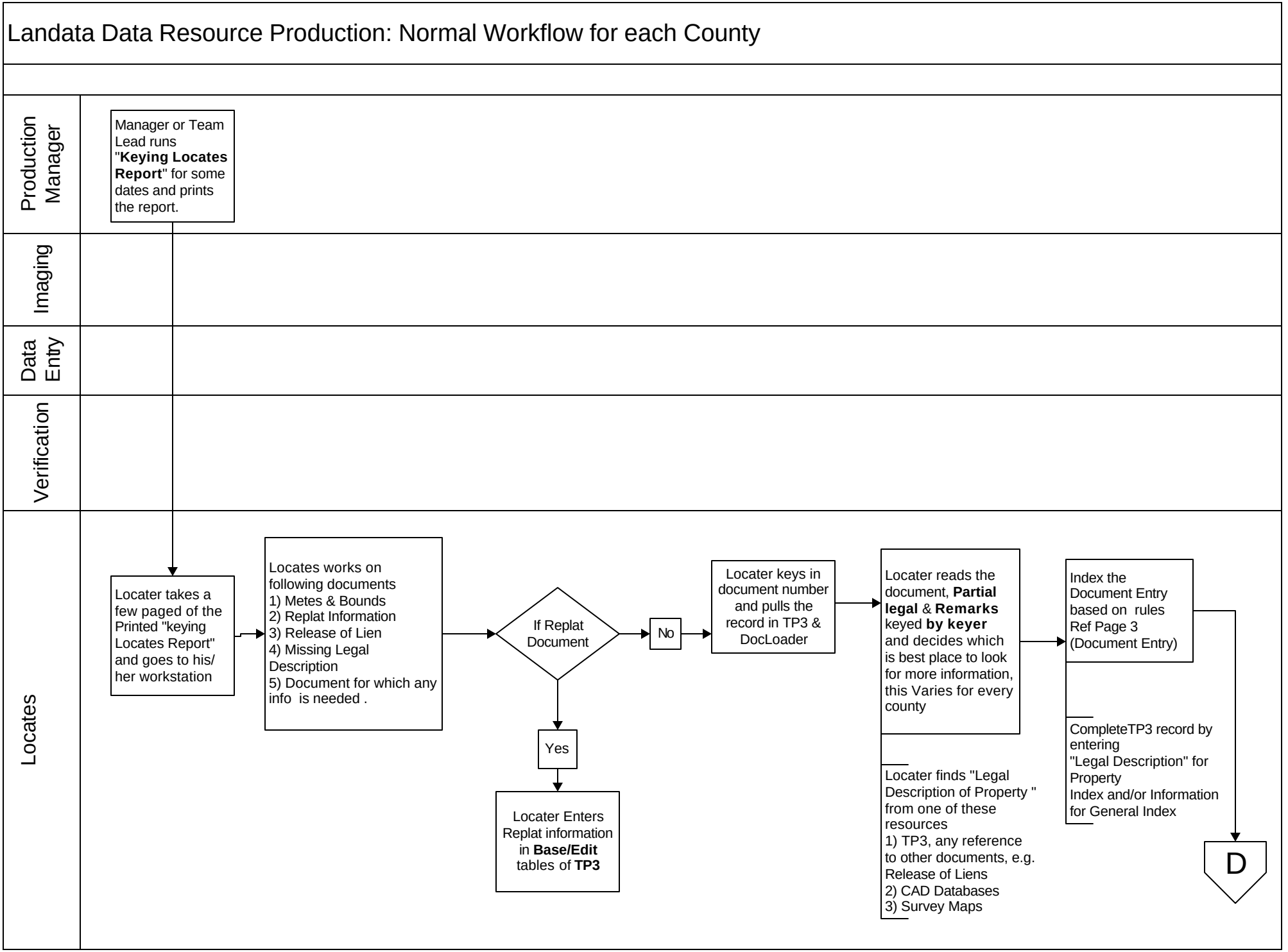


Verification

Landata Data Resource Production: Normal Workflow for each County



Landata Data Resource Production: Normal Workflow for each County



Landata Data Resource Production: Normal Workflow for each County

Production Manager

Production Manager runs these reports on TP3 for range of dates which gets him/her status of documents in Locates

Reports
1) Missing Documents Report (TP3)
2) Missing Document Number Report (TP3)

Production Manager creates several reports by manually entering data

Other reports run are
1) Bonus Production Report
2) Statistic Report by keyer
3) Title Plant Report
4) Batch Creation Report by County (mentioned at Page1 Batch Creation Step).

Imaging

Data Entry

Verification

Locates

D

Locater Marks on the printed page, for the completed record

Done. Locates document for filing date is correctly indexed